



Sri Lanka Dental Association

Constitution

ESTD 1932

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SRI LANKA DENTAL ASSOCIATION

FOREWARD

At the first meeting of the qualified dental surgeons on the 6th December 1932, which was called to consider the formation of a Dental Association, the Sri Lanka Dental Association was definitely founded and it was decided that this Association be conducted as nearly as possible on the lines of the British Dental Association. It was thought expedient therefore to adopt the BOA's Rules & Regulations temporarily until the Sri Lanka Dental Association was able to modify and adapt them to local conditions.

Consequently it will be seen in the Rules & Regulations herein published that the Memorandum, Articles, By-Laws etc. are taken over almost bodily, except where suitable modifications had to be made to meet local requirements.

We take this opportunity on behalf of the Sri Lanka Dental Association to thank the British Dental Association once again for the encouragement and assistance given us at all times and for so readily accepting our application for affiliation to the parent institution.

Sydney William Garne
President

A. Annesley Gomes
Hon Secretary and Treasurer

Colombo 1937

MEMORANDUM OF ASSOCIATION OF THE SRI LANKA DENTAL ASSOCIATION

1. The name of the Association is to be the “Sri Lanka Dental Association”.
2. The Office of the Association is to be in Sri Lanka.
3. The objects for which the Association is established are the promotion of dental and the allied sciences, and the maintenance of the honor and the interest of the Dental Profession, by the aid of all or any of the following –
 - a. Periodical meetings of the Members of the Association and of the Dental Profession generally.
 - b. The publication of such information as may be thought desirable, in the form of a periodical journal, which shall be the Journal of the Association
 - c. The occasional publication of transactions of other papers.
 - d. The grant of sums of money out of the funds of the Association for the promotion of the Dental and allied sciences, in such manner as may from time to time be determined.
 - e. The maintenance of the spirit and provisions of the Dental Ordinances and Acts by such lawful means as may be necessary.
 - f. The encouragement of a Dental Benevolent Fund, for the relief of decayed or necessitous Members of the Profession.
 - g. And such other lawful things as are incidental or conducive to the attainment of the above objects.
4. The income and property of the Association, from whatever source derived, shall be applied solely towards the promotion of the objects of the Association, as set forth in this Memorandum of Association and no portion thereof shall be paid or transferred, directly or indirectly, by way of dividend or bonus, or otherwise, however, by way of profit to the Members of the Association. Provided that nothing herein shall prevent the payment in good faith of remuneration to any Officers or Servants of the Association, or to any Member of the Association, or other person, in return for any services actually rendered to the Association.
5. Every Member of the Association undertakes to contribute to the assets of the Association in the event of the same being wound up during the time that he is a Member, or within one year afterwards, for payment of the debts and liabilities of the Association contracted before the time at which he ceases to be a Member, and the costs, charges and expenses of winding up the same, and for the adjustment of the rights of the contributories amongst themselves, such amount as may be required.

6. if upon the winding up or dissolution of the Association there remains, after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to or distributed among the Members of the Association, but shall be given or transferred to some other institution or institutions having objects similar to the objects of the Association, to be determined by the Members of the Association at or before the time of dissolution, or in default thereof by such Judge of the Court of Justice as may have or acquire jurisdiction in the matter. We the several persons, whose names and addresses are subscribed to this Memorandum, are desirous of being formed into an Association in pursuance of this Memorandum of the Association.

NAMES, ADDRESSES AND DESCRIPTIONS OF SUBSCRIBERS

Names	Addresses	Descriptions
Sydney William Garne	Colombo	LDS Eng
Henry Eric Swan	- do -	LRCP & S Edin LFP & S Glas LDS Edin
Arthur Annesley Gomes	- do -	FRCSI, DPH LMS Cey LDS Eng
Joseph Stephen Rodrigo Goonewardene	- do -	LRCS Edin LMS Cey LDS Edin
Herman Sperling Christoffelsz	- do -	LRCP & S Edin LFP & S Glas LDS Edin
Stanley Leonard Cramer	- do -	LRCP & S Edin LFP & S Glas LMS Cey LDS Edin
Wytilingam Balendra	- do -	MRCS Eng LRCP Lond LMS Cey LDS Eng
Veerasekaram Sinnatamby	- do -	LRCP & S Edin LFP & S Glas LDS Eng
Charles Arnold Rodrigo Goonewardene	- do -	LDS Eng
Ernest Patrick Noel Abeyesundere	- do -	LRCP & S Edin LFP & S Glas LDS Edin
Arthur Elmore Daviot	- do -	LRCP & S Edin LFP & S Glas LDS Edin
Michael Angelo Bonaventure Brito Muthunayagam	- do -	MRCS Eng LRCP Lond DPH, DTM LDS Eng

Dated 6th December, 1932
Colombo

ARTICLES OF ASSOCIATION OF THE SRI LANKA DENTAL ASSOCIATION

*Adopted as the Articles of Association of the Association by
the Special Resolution Passed on the 12th Day of January, 1937*

PRELIMINARY

1. In these presents, unless there be something in the subject or context inconsistent therewith, the words and expressions following shall have the meanings here in after assigned to them respectively:
 - a. "The Association" means the above named Association.
 - b. "The Regulations" means the Regulations contained in these Articles with such (if any) modifications as may from time to time be made therein.
 - c. "The By-Laws" means the By-Laws set forth in the Schedule hereto or other By-Laws for the time being of the Association in force.
 - d. "The Council" means the Council of the Association hereinafter mentioned.
 - e. "The Dental Register" means the Ceylon Dental Register kept pursuant to the Dental Ordinance of 1915 or any statutory amendment thereof.
 - f. "The Journal" means the Journal to be published as hereinafter provided.
 - g. "Existing" means existing at the time when these regulations came into operation.
 - h. Words importing the singular number include the plural and vice versa.
 - i. Words importing the masculine include the feminine gender.
2. The number of Members of the Association is unlimited.

MEMBERSHIP

**Founder
Members and
Subsequent
Members**

3. The Founder Members of the Association are those whose names are entered in the Register of Members of the Association as Members at the time when these regulations came into operation and subsequent Members shall be those persons who being eligible shall after the date when these Regulations come into operation be duly elected in such manner and upon such conditions as may be prescribed from time to time by the Regulations and the By-Laws.

**Registration
qualification,
Secret ballot**

4. Any person duly registered in the Dental Register (Kept pursuant to the Dentist's registration Ordinance No. 3 of 1915) who is of good character and not disqualified by the Regulations or by the By-Laws, or by any of the provisions of the Ordinance No. 3 of 1915, Ordinance No. 26 of 1927, and Dentist's Ordinance No. 9 of 1933 and or any other amending Ordinances that may be the law in Sri Lanka from time to time, shall be eligible for election as a Member of the Association, provided that he has not at anytime during the period of twelve months last preceding his application for Membership done anything which if during which period he had been a Member, would have been in contravention of the provision of Clauses 13 and 14 hereof. The Council of the Association or the Association, by secret ballot if desirable, at one of its Meetings, may refuse to elect a

candidate for Membership of the Association of whom they do not approve and they shall not be bound to give any reasons for such refusal.

Academic qualification

- a. Notwithstanding the provisions of Article 4 hereof no person registered in the Ceylon Dental Register, as described in article 4, shall be eligible for election as a Member of the Association, unless he possess at the time of application an Academic Dental Qualification Granted by a University in Sri Lanka or any other recognized University and registrable in Sri Lanka.

Eligibility of non - resident

- b. Any person who practices dentistry outside Sri Lanka and who possess a dental academic qualification registrable in that country and, or Sri Lanka which would if so registered entitle him to practice in that country and or Sri Lanka shall be eligible for election as a Member of the Association as if he were registered, provided that his name has not been removed from either or both of these registers for reasons similar to these stated in articles 14 and 15 hereof.

The annual subscription fee for such person shall be 25/- or equivalent in any other currency or such other sum as may from time to time be determined by a General Meeting of the Association on the recommendation of the Council.

Life Membership

- c. Any Member of the Association, other than an Honorary or Temporary Member, who has been for twenty five years continuously a Member of the Association and who shall have ceased to practice dentistry and who holds no Life paid dental appointment, shall be eligible for election (But only by the Council of the Association or the Committee thereof appointed for that purpose) as a Life Member of the Association, on being recommended to the Council.

- d. Any member who pays a sum of Rs. 1,500/- or such other sum as may from time to time be determined by a General Meeting of the Association on the recommendation of the Council shall be elected as Life Member of the Association. This money shall be placed in a fixed deposit in the Bank in the Name of the Association and the accruing interest to be used for current expenditure. The capital can be used for any investment provided prior sanction & the house is obtained.

Privileges of Life Member

- e. A Life Member shall have all rights and privileges of Membership but shall not be liable to pay any subscription to the Association. A Life Member shall be eligible to be elected to any office in the Association.

Temporary Member

- f. Any Member of any Dental Association of any country (approved for the purpose by the Council of the Association) who is temporarily but not ordinarily resident in Sri Lanka, shall on producing to the Honorary General Secretary a Temporary recommendation from. such approved Association become a Temporary Meter Member & the Association for the Period of his temporary residence, not to exceed six months,, but such period may be extended by the Council on written

application. A temporary Member shall pay the current subscription to the Association and shall not be entitled to any vote, but shall be entitled to the same privilege as extended to Honorary Members.

Election According to By-Laws

5. The Mode and conditions of election to Membership shall from time to time be determined by or in accordance with By-Laws.

Duration of Membership

6. A Member shall remain a Member until he ceases to be a Member in accordance with the provisions of the Regulations or of the By-Laws.

Rights not transferable

7. The Rights of Membership shall not be transferable or transmissible; they are to be regarded as personal.

Honorary Members

8. Members of the Dental Profession and of scientific eminence, or persons distinguished in medical or physical sciences, or persons who may have rendered distinguished service to the Association or to the promotion of dental and the allied sciences, or who in the opinion of the Council of the Association will further or advance the interests of the Association may be elected Honorary Members by the Association at a General Meeting on the recommendation of the Council.

Status of Honorary Member

9. An Honorary Member shall have none of the liabilities of Members as regards subscription and shall not be entitled to any vote, but shall have the privilege attending the Ordinary General Meetings and the Annual General Meeting and such other privileges as may be conferred upon him by the regulations of the By-Laws.

SUBSCRIPTION

Ordinary Fees

10. Save as hereinafter provided the subscription of a Member to the Association shall be the sum of Two Hundred Rupees (Rs. 200) or such other sum as may from time to time be determined by a General Meeting of the Association on the recommendation of the Council. Such subscription shall confer all the privileges of Membership of the Association. The first year's subscription of the Member shall be paid immediately after his election. The subscription for each subsequent year shall be paid in advance on the first day of July each year.

To whom payable

11. The subscription shall be paid by each member to such Officer of the Association (Treasurer) as may be appointed in accordance with the By-Laws to receive the same.

Cesser on default of payment of subscription

12. Any member failing to pay his subscription before the end of the year for which it fell due shall cease to be a member, but he may:
- On the payment of the full amount of arrears up to a period of five years, continue to be a member without loss of seniority of Membership.
 - On the payment of the current year's subscription, be a member with loss of seniority of membership.

RESTRICTIONS RE-ADVERTISING

**No Professional
advertising**

13. No Member shall issue or knowingly permit to be issued, published or circulated either through the medium of any co-operative society or in any other manner whatsoever, any advertisement, circular, notice or other announcement relating to his practice, or use in correspondence or otherwise any printed or lithographic heading or note descriptive of his practice or the scale of his professional charges, or exhibit or allow to be exhibited in connection with his name or practice in any shop or window or showcase open to public inspection any dental specimen appliances, or apparatus.

CESSER OF MEMBERSHIP

1. ORDINARILY

**Causes and
exception of
Cessar**

14. A Member of the Association shall ipso facto cease to be a Member,
- a. When he dies or,
 - b. If he is convicted in a Court of Justice, of any felony or misdemeanor, or
 - c.
 - 1. If he be not or cease to be registered in the current Dental Register from any cause whatsoever unless
 - a. He shall have bonafide retired from practice or unless
 - b. He shall be practicing outside Sri Lanka or,
 - 2. If his name is erased from the Dental register under the provisions of the Dental Ordinances or any substituted enactment or,
 - d. If he forfeits by misconduct the qualification by virtue of which he became eligible as a Member of the association or,
 - e. If by notice, in writing to the Honorary General Secretary of the Association he resigns his Membership. Nevertheless, a Member shall not, except with the consent of the Council, have power to resign his Membership as aforesaid whilst any subscription or other moneys shall be owing from him to the Association.

2. BY EXPULSION

**Conduct
detrimental to
Profession**

**Reported by 3
or more**

15. The following provisions as to the expulsion of Members (including Honorary Members) shall have effect, that is to say:
- a. Any Member of the Association whose conduct shall upon inquiry be deemed to be detrimental to the honor and interests of the Dental Profession, or calculated to bring the Profession into disrepute, may be expelled from Membership in such a manner as may be prescribed by the regulations of the Association for the time being.
 - b. The Council shall have power upon the representation of any three or more Members and after due enquiry, finally to expel from Membership of the Association any member whose conduct shall be held to be such as renders him liable to expulsion under the last preceding paragraph.

14 days notice

2/3 majority
vote of Meeting

- c. Not less than 14 days notice shall be given to the Member implicated of the meeting at which the enquiry is to be held and shall be at liberty, if he so desires, to attend the Meeting for the purpose of explaining his conduct.
- d. A majority of two thirds of the Members present and voting at any ordinary General Meeting shall be required for the purpose of exercising the power of expulsion.

THE JOURNAL AND NEWSLETTER

Journal
Committee

Dental and
kindred
literature

- 16.
 - a. A Journal under the title the “**Sri Lanka Dental Journal**” and a Newsletter shall be published quarterly or more or less frequently as may be found expedient in Colombo by or on behalf of the Association. The Management and control of the Journal/Newsletter shall be vested in the Editor subject to the directions from time to time given by the Council of the Association.
 - b. The Journal/Newsletter shall contain papers on dental science and practice and kindred topics and be the media of communication between the Association and the Members thereof.
 - c. Any member will be entitled to receive a copy of the Journal only on the payment of a sum of Rs. 100/- or such sum as shall be determined from time to time by the Council of the SLDA. Non-members may purchase the Journal on the payment & Rs. 200/- or such sum as determined by the SLDA Council from time to time. A student member will be entitled to receive a copy of the Journal for a sum of Rs. 50/- or such sum as determined by the Council of the SLDA from time to time.

OFFICERS OF THE ASSOCIATION

Officers

Elected annually

- 17. There shall be the following Officers of the Association, namely the President, Vice President, President Elect, Immediate Past President, Honorary General Secretary, Honorary Treasurer, Assistant Secretary cum Librarian and Editor. Officers aforesaid and the Council Members, unless provided by the regulations, shall hold office till the conclusion of the next Annual General Meeting and shall have and possess such duties, powers, and privileges as shall be determined from time to time by or in accordance with the By-Laws.
- 18.
 - a. The President Elect and other Office Bearers shall be elected annually at the Annual General Meeting. The President shall be an ex-officio member of all committees of the Association. At the expiration of office, the retiring President shall bear the title **Immediate Past President** until the next Annual General Meeting. The person who held the office of President Elect the previous year shall then hold office of the President until the next Annual General Meeting.

**Hon. General
Secretary's duty**

- b. The Honorary General Secretary shall be in charge of all business connected with the Association and under the direction of the Council.

He shall be responsible for summoning all meetings of the Council and the SLDA, maintaining an accurate record of all meetings of the Council and the SLDA, carry out such functions as assigned under the Constitution or be decision of the Council or upon delegation by the President or by a decision of the General Membership, take appropriate action to give effect to the decisions of the Council or the General Membership and hand over to his successor in office all relevant documents accumulated during his term of office and those taken over from his predecessor.

**Hon. Treasurer
collects money**

- c. The Honorary Treasurer shall receive subscriptions and other monies payable to the Association and discharge all the accounts which have been ordered by the Council and be responsible for all the assets of the Association. He shall hand over to his successor in office the statement of accounts, cash in hand and all the relevant documents.

**Immediate Past
President**

- d. The Immediate Past President shall finalize all financial matters concerning the activities of the Association during his tenure of office as President.

**Interim
appointment of
officer**

- e. In the event of the death or resignation or incapacity of any officer other than the President Elect of the Association or Council Member of the Council may appoint a successor to act during the period for which the officer so vacating would have acted.

In the event of resignation of any officer, he should hand over all documents in connection with his office to his successor or the President.

**Hon. Assistant
Secretary cum
Librarian**

- f. The Honorary Assistant Secretary cum Librarian shall be responsible for the running of the library of the Association and assist the Honorary General Secretary in his duties and in the event of his death, resignation or leave to proceed abroad to act in this capacity and perform the duties of the General Secretary, until such time this vacancy is filled. He shall maintain an inventory of all library material (books, journals, tapes, slides) and hand over same to his successor.
- g. In the event of the death or resignation of President Elect, his office shall be filled at a Special General Meeting or the Annual General Meeting.
- h. The President shall be inducted to office by the Immediate Past President or, in his absence, a Past President elected by the Council within one month of the Annual General Meeting.
- i. A candidate for the Post of President Elect should have served as a member of the Council of the Association or/and as an Office Bearer (President, Secretary, Treasurer) of a Branch Association for a total minimum period of three years with at least one year in the Council of the SLDA.

Removal from Office

19. Any officer of the Association may be removed by an extra ordinary resolution of a General Meeting and shall ipso facto vacate his office if he ceases to be a Member of the association.

THE COUNCIL OF THE ASSOCIATION

Composition

20.

a. There shall be a Council which shall consist of the President, Vice President, President Elect, Immediate Past President, Honorary General Secretary, Assistant Secretary cum Librarian, Honorary Treasurer, Editor and Seven Council Members of which two members shall be under 35 years of age or under 5 years of service. A nominee from each Branch Association and Office Bearers of International Dental Organizations, who are nominated by the SLDA, shall be co-opted members of the Council.

Consultative Council

b. There shall be a Consultative Council comprising of Past Presidents who continue to be Members for the Association. The Council may request the advice of the Consultative Council on any matter it may deem necessary. The Immediate Past President or in his absence his predecessor shall be the Convenor of this Council. Five Past Presidents shall form a quorum at such a Meeting.

It shall have the right of access to official records of the Association and shall be entitled to obtain from the Council, Officers, Members or Servants of the Association such information and explanations as may be necessary for the performance of its duties.

PROCEEDINGS AND POWERS OF COUNCIL

Quorum for Council

21.

a. The Council shall, when they meet together for the dispatch of business of the Association, have a quorum of one more than half the total number of the Council.

b. Meetings may be convened upon the request of the President or any four Members of the Council.

c. A meeting at which a quorum is present shall be competent to exercise all or any of the authorities, powers and discretions by or under the Regulations of the Association.

Delegate powers to

d. The Council may delegate any of the powers, authorities, and discretions to specially appointed committees, to which it shall have the power to co-opt any persons not Members of the Association, according to the needs of the subject involved.

Filling of vacancies

e. The Council shall have power to fill any vacancies that may occur in the Council, except for the post of President Elect and Branch Nominees. The Member

appointed to fill the vacancy shall hold office for the remainder of the term of the original Member.

- f. Any Member of the Council who absents himself from three consecutive meetings of the Council without notifying the Honorary General Secretary of the cause of the absence shall be deemed to have vacated his office.
- g. The Meetings and Proceedings of the Council and any Committees appointed by the Council shall be governed by the provisions in the Regulations here in contained.
- h. A resolution in writing signed by all the Members of the Council of the Association shall be valid and effectual as it had been passed by a meeting of the Council duly called and constituted.
- i. The Council, in addition to the powers and authorities by the Regulations and by the By Laws expressly conferred upon it, may exercise all such powers and do all such acts and things as may be exercised or done by the Association in General Meetings subject nevertheless to the Regulations and to the By Laws and to the instructions contained in the resolution of a General Meeting of the Association.
- j. In particular the Council shall have powers to
 - 1. Purchase or otherwise acquire for the Association, any property, rights and privileges which shall be desirable provided funds other than the investments are available.
 - 2. To borrow or raise any sum or sums of money for the purpose of the Association and to give such security for money raised or borrowed as may seem expedient to the Council with prior approval of the Membership.
 - 3. To appoint, to remove or suspend any member of the paid staff as may be expedient and on appointing such staff to determine their powers and duties and fix their salaries or emoluments and to require security whenever necessary.
 - 4. To institute, conduct, defend, compound or abandon any legal proceeding by and against the Association.
- k. The Honorary Treasurer should, with the approval of the Council, invest life membership fees and re-invest all the investments. The capital of the investment can only be used for special purposes with the Membership approval at a General Meeting.
- l. The Council may, whenever they think fit, convene an extra ordinary meeting and shall, on the request of at least five Members, proceed to convene an extra ordinary Meeting and the following provisions shall have effect:
 - 1. The requisition must state the object of the meeting and must be signed by the requisitionists.

Proceedings by
Regulations

Council
resolutions as
valid as that of
General

Council's Powers

Purchase/
borrow money

Convene Extra-
ordinary
Meetings

2. Reasonable notice of the meetings of at least one week must be given.

GENERAL MEETINGS

22.

Monthly

**Ordinary
General**

Quorum

Notice

**Quorum
dissolves or
adjourns**

**Adjourned
Meeting only
for adjourned
business**

**Chairman's
decision or poll**

**Conditions of
poll**

**Conditions of
vote**

Not by proxy

- a. Meetings of the Association shall be held monthly except when otherwise decided from time to time. At least two General Meetings shall be held during the year.
- b. These meetings shall also be known as Ordinary General Meetings to differentiate them from the Annual General Meeting.
- c. The quorum of any General Meeting shall be fifteen.
- d. Notice of Ordinary Meetings shall be given to the Members and shall be of ten days. Time and place may be decided on as convenient.
- e. No business shall be transacted at any Meeting unless a quorum is present and, if within one hour from the time appointed for the Meeting a quorum be not present, the Meeting if convened upon the requisition of Members, shall be dissolved. In any other case it shall stand adjourned to the same day in the following month, at the same time and place, and if at such adjourned Meeting a quorum of Members be not present; it shall be adjourned sine die.
- f. The President (or Chairman) may, with the consent of the Meeting, adjourn any business from time to time and from place to place but no business shall be transacted at any adjourned Meeting other than the business left unfinished at the Meeting from which the adjournment took place.
- g. At a General Meeting, unless a poll is demanded by at least five Members, declaration by the Chairman of the Meeting that a resolution has been carried or lost, or carried by a particular majority or not carried by a particular majority and an entry to that effect in the book of the proceedings of the Association shall be sufficient evidence of the fact without proof of the Members or proportion of the votes recorded in favor of or against any such resolution.
- h. If a poll be demanded in manner aforesaid the same shall be taken at such time and place and in such manner and either at once or after an interval or adjournment, or otherwise, as the Chairman directs and the result of such poll shall be deemed to be the resolution of the Association in General Meeting. In the case of an equality of votes at any General Meeting the Chairman shall be entitled to a second or casting vote.
- i. Every Member shall have one vote and no more. No Member shall be entitled to vote at any Meeting unless all monies, which at the time of such Meeting shall have been due from him to the Association for more than one year, shall have been paid.

Minutes open to inspection

Fee for copy of minutes

Council decides Resolution

Conditions for Referendum

Form of voting paper

Requisitionists may convene Meetings

No Referendum for special or extra

- j. No Member shall be entitled to vote by proxy.
- k. The Association shall cause minutes of all proceedings of General Meetings of the Association and of all proceedings at Meetings of the Council to be entered in books kept for that purpose. The books containing the minutes of proceedings of any General Meeting of the Association shall be kept in charge of the Honorary General Secretary of the Association and shall be open to the inspection of any Member without charge.
- l. Any Member shall be entitled to be furnished within seven days after he has made a request in that behalf to the Association with a copy of any such minutes of General Meeting at a charge to be fixed by the Council.
- m. As regards each resolution passed at the General Meeting it shall rest with the Council to approve of such resolutions, or on the ground that it does not properly represent the wishes of the Association to determine on a Referendum without delay and shall inform the Membership in writing and shall refer the Resolution, accompanied by such observations as the Council may think desirable to the consideration of all the Members of the Association in a manner hereinafter provided.
- n. Where any Resolution is thus referred, it shall not be valid and binding as a decision of the Association unless and until it is approved by a majority of the aggregate votes given thereon throughout the Association. Such votes shall be given either by voting papers, or at the next General Meeting of the Association, or at any Extra-Ordinary General Meeting as the Council may decide. But if at least 9 Members shall, by a requisition in writing, require that the matter be determined by an earlier date than the next Meeting, the Council shall call an Extra-Ordinary Meeting to be held as soon as possible after the date of deposit of the requisition or send out voting papers to be returned within the same period.
- o. The form of the voting papers and the manner in which they are to be filled up and returned by Members shall be prescribed by the Council.
- p. If the Council shall neglect for 14 days after the date of such deposit to call a Meeting or send out voting papers, the requisitionists, or a majority of them may themselves convene a meeting to be held forthwith.
- q. The foregoing provisions as to a Referendum shall not apply to a special resolution or to any resolution relating solely to the procedure of the Meeting.

THE ANNUAL GENERAL MEETING

23.

- a. The Annual General Meeting of the Members of the Association shall be held on any convenient day in the month of June each year. The President of the

Procedure

Association, if present, and in his absence the Vice President who is present, shall preside as Chairman at the opening of every Annual General Meeting, during the election of Officers and Honorary Members and during the reading of addresses. In the absence of the President, or Vice President, a Chairman who may be elected from among the other Members of the Council, shall preside.

All business is special except,

- b. All business that is transacted at an Annual General Meeting (with the exception of scientific and professional discussions and addresses and the consideration of the accounts, balance sheets and the ordinary reports of the Council, the Election of Officers and the other routine business of the Association) shall be deemed special.
- c. Election of all Office Bearers, viz; President Elect, Vice President, Honorary General Secretary, Assistant Secretary, Honorary Treasurer, Editor, the Council Members and the Nominees of the Branch Associations shall take place at the Annual General Meeting according to the By-Laws of the Association.

Election

SEAL

24. The seal of the association shall not be affixed to any instrument except by the authority of a Resolution of the Council and in the presence of two Members of the Council and of the honorary General Secretary, which two Members of the Council and Honorary General Secretary shall sign every instrument to which the seal shall so be affixed; and in favor of a person bona fide dealing with the Association such signatures, shall be conclusive evidence of the fact that the Seal has been properly affixed and the Council may make such regulations as they may deem fit for the custody of the Seal of the Association and of the Keys thereof.

Witness to Seal

Custody of Seal

BY LAWS

25. The Association may, from time to time by Resolution, make By Laws in relation to the Association and may at anytime in like manner annul or vary any By Laws so made and all By Laws so made and for the time being in force shall be binding on the Members of the Association and shall effect accordingly and it is expressly declared that the following shall be deemed to be the Regulation in relation to the association within the meaning of this Clause, that is to say:

By-laws made or annulled binding on Members

Nature of By-laws

- a. By Laws in relation to all matters which by the Regulations are to be or may be dealt with by Bylaws.
- b. By-laws relating to the government of the Association.
- c. By-laws relating to the rights and obligations of the Members of the Association.

- d. By-laws supplementary to the Regulations which the Council may recommend for adaptation.
- e. Every proposed new Bylaw amendment or repeal must be brought before the Meeting by the Council or by not less than 4 Members and notice thereof must be given in writing and circulated not less than two weeks before the Meeting to which it is to be submitted.
- f. The By-laws shall be in the terms set forth in the schedule hereto, and such By-laws shall come into operation when these regulations come into operation, and shall take effect as if made under the foregoing provisions of this Clause and may be annulled or varied accordingly.

ACCOUNTS

26.

Accounts kept
by

- a. The Honorary Treasurer shall cause true accounts to be kept of the sums of money received and expended by the Association, and the matters in respect of which such receipt and expenditure takes place and of the assets, credits and liabilities of the association and of all sales and purchases of goods by the Association. The books of accounts shall be kept in charge of the Honorary Treasurer or such other place as the Council thinks for.

Inspection of
accounts

- b. The Council shall from time to time determine whether and to what extent and to what time and places, and what conditions or regulations the accounts and books of the Association or any of them shall be open to the inspection of the Members and no Member shall have any right of inspecting any account or book or any document of the Association except as authorized by the Council or by a resolution of the Association in General Meeting or under or in accordance with the By-laws.

Balance sheet

- c. At each Annual General Meeting, the Honorary Treasurer shall present an audited statement of accounts and lay before the Association a balanced sheet containing summary of the assets and liabilities of the Association made up to the 30th April previous to the meeting from the time when the last preceding balance sheet was along with the previous year's audited statement of accounts.

Council's
Report with
Balance sheet
counter signed

- d. Every such balanced sheet shall be accompanied by a Report of the Council as to the state and condition of the Association and the Report and balance sheet shall be signed by the Auditors and counter signed by the President and Honorary Treasurer.

Copies
circulated

- e. A copy of every such balance sheet and report shall be available to every Member at the Annual General Meeting.

AUDIT

27.

Auditor

**Association
appoints**

Auditor's Rights

**Auditor attends
Meetings**

**Open to
correction for
three months**

- a. Once at least in every year, the accounts of the association shall be examined and the correctness of balance sheet ascertained by one or more auditor or Auditors.
- b. The association at each General Meeting shall appoint a Professional auditor or auditors for a fee to be agreed upon.
- c. Every Auditor shall have a right of access at all times to the books and accounts and vouchers of the Association and shall be entitled to require from the Council or Officers of the Association such information and explanation as may be necessary for the performance of the duties of the Auditors.
- d. The Auditors shall be entitled to attend any General Meeting of the Association at which any accounts which have been examined or reported on by them are to be laid before the Association and to make any statements or explanations they desire with respect to the Accounts.
- e. Every account of the Council when audited and approved by the General Meeting shall be conclusive, except as regards any error discovered therein within three months next after the approval thereof. Whenever any such error is discovered within that period the accounts shall forthwith be corrected and months thenceforth shall be conclusive.

SIGNING OF CHEQUES

**Two Officers
sign cheques**

- 28. All cheques shall be signed by two Officers of the Association; preferably by the President and the honorary Treasurer but may be signed, if more convenient, by the Honorary Treasurer and the Honorary General secretary.

NOTICE

**Notice by post
is proof of
serving**

- 29. A notice may be served by the association upon a Member either personally or by sending it through the registered post to such Member at his registered place of abode.

Any notices, if served by post, shall be deemed to have been served the day following that on which the letter or copy of the Newsletter containing the same is posted and in proving such service, it shall be sufficient to prove that the letter or Newsletter containing the notice was properly addressed and put into the post.

INDEMNITY AND RESPONSIBILITY

30.

**Member
indemnified**

- a. Every member of the Council, Honorary Treasurer, Honorary General Secretary, and the other Officer or Servant of the Association shall be indemnified by the

Association against, and it shall be the duty of the Council out of the funds for the Association to pay all cost, losses and expenses which any such Officer or Servant may incur or become liable to by reason of any contracts entered into or act or deed done by him as such Officer or Servant or in any way in the discharge of his duties including traveling and hotel expenses incurred in connection therewith provided Council approval has been obtained.

- b. No Member of the Council or other Officer of the Association shall be liable for the acts, receipts, neglects or defaults of any other Member of the Council or Officer or for joining in any receipt or other act for conformity or for any loss or expense happening to the association through the insufficiency or deficiency of title to any property acquired by order of the Council for or on behalf of the Association or for the insufficiency or deficiency of any security in or upon which any of the monies of the Association shall be invested or for any loss or damage arising from the bankruptcy, insolvency or tortuous act of any person with whom any monies, securities and effects shall be deposited or for any loss of damage occasioned by any error of judgment or oversight on his part or any other loss, damage or misfortune whatsoever, which shall happen in the execution of the duties of his office or in relation thereto unless the same happen through his own dishonesty.

Not indemnified if dishonest

LIST OF MEMBERS AND OFFICERS

- 31. A list of members of the association shall be kept by the Honorary General Secretary with full details of addresses, registrable qualifications, public appointments and also the names of the past and present Officers of the Association in their places in Council and committees. The Honorary General Secretary shall obtain and keep copies of all Ordinances, dental or other which are or may useful in the interest of the Association.

List of Members and Officers

BRANCH ASSOCIATIONS

- 32. The Council shall have the power to authorize the establishment of Branch associations according to the provisions herein contained.

A. NAME

The name of the Branch Association shall be "The (Geographical location) Branch of Sri Lanka Dental Association"

B. OFFICE

The Office for the Branch Association shall be in (Geographical location) to be determined by the Membership with the approval of the SLDA.

C. OBJECTIVES OF THE BRANCH ASSOCIATIONS OF THE SRI LANKA DENTAL ASSOCIATION

1. To cultivate a generous professional spirit among practitioners in the area.
2. To encourage and promote the study of dentistry and its allied sciences by means of lectures, clinical demonstrations and study circles which will eventually contribute to the continuing education of its Members.
3. To diffuse amongst its Members information on all matters affecting the Dental Profession and to print, publish, issue and circulate such papers, periodicals, books, circulars and other literary undertakings as may seem conducive to any of these objects.
4. To establish form and maintain a library and collection or museum of instruments, equipments, models designs and other articles & interest in connection with the Dental Profession.
5. To establish, undertake, superintend, administer and contribute to any charitable or benevolent fund from which may be made donations or advances to deserving persons who are or have been engaged in the Dental Profession.
6. To establish a close link with the dental students in order to advise and assist on courses of study or on post graduate courses or any other subjects reasonably connected with their dental studies and future dental practice and professional conduct and obligations.

D. MEMBERSHIP

Membership of the association shall be,

- a. Ordinary membership
- b. Subscribing Membership
- c. Honorary Membership
- d. Student Membership

A. ORDINARY MEMBERSHIP

- i. He or she shall be an Ordinary or Life Member of Sri Lanka Dental Association and should practice dentistry in the area or, in case of a person who is retired from dental practice, should reside in the area.
- ii. Such a Member is entitled to attend Annual General Meetings, Special General Meetings, General Meetings, hold office in the Council and to vote on any of these occasions.

B. SUBSCRIBING MEMBERSHIP

Any Member of the SLDA may be elected a Subscribing Member of the Branch Association. He shall not have any voting rights nor be eligible to hold office.

C. HONORARY MEMBERSHIP

Persons distinguished in medical or allied sciences or, persons who may have rendered distinguished service to the Branch of the SLDA or to the promotion of dental or any allied sciences or who in the opinion of the Branch & the SLDA will further or advance the interest of the Association, may be elected as a Honorary Member of the Association at a General' Meeting on the recommendation of the Committee of the Branch of the SLDA. An Honorary Member shall have none of the liabilities of Members as regards to the subscriptions and shall not be entitled to vote, but shall have the privilege of attending Annual General Meetings ever year and such other privileges as may be conferred upon such a Member, by the Branch Association.

D. STUDENT MEMBERSHIP

Any undergraduate student at a Dental School in Sri Lanka may, on application in writing to the Secretary and on payment of Rs. 10/- as annual subscription may be elected a Student Member of the Association.

Such a member shall be entitled to the following privileges:

- i. To attend Annual General Meetings and Special General Meetings of the Branch of the SLDA but shall not be entitled to vote at such Meetings not shall be eligible for any office of the Branch of SLDA.
- ii. To attend lectures, demonstrations, workshops etc. organized by the Branch of SLDA.

E. MEETINGS

I. ANNUAL GENERAL MEETING

The annual General Meeting shall be held once in every year and the venue of the Annual General Meeting shall be determined at the preceding annual General Meeting. Annual General Meeting is to be held in the month of May each year. No business shall be transacted unless a quorum of 1/5 of the Members is present.

II. SPECIAL GENERAL MEETINGS

a Special General Meeting may be called by the direction of the Committee or on a requisition signed by not less than five Ordinary Members, stating the purpose for which the Meeting is to be called. No business shall be transacted at a Special General Meeting other than that for which the special General Meeting was called. No business shall be transacted unless a quorum of 1/5 of the Members is present.

F. EXPULSION

Provided that formal, written charges of conduct detrimental to the interest or honour of the Branch Association of the SLDA be presented through the Committee, to the General Membership which shall render its decision on the charges by a two-

third majority vote of those present and eligible to vote at any regular or special General Meeting.

G. SUBSCRIPTIONS

1. The subscription payable by the Members of the Association shall be such a sum or sums as shall from time to time be determined by the SLDA at an Annual General Meeting.
2. Any extraneous expenses will have to be met with voluntary contributions or fund-raising efforts.
3. An annual grant not exceeding total Annual Membership fee of the Branch Members shall be made to the Branch Association by the SLDA. The amount of the grant shall be reviewed each year. A properly prepared statement of accounts of the Branch Association shall be submitted annually to the Council prior to the Annual General Meeting of the SLDA, so that the Council may be in a position to decide its future policy in respect of the question of grants to the Branch Association at the end of each year.
4. The SLDA shall not be liable for any losses or liabilities of the Branch Association.

H. MANAGEMENT

The business of the Branch Association shall be conducted by a Committee which shall consist of the following:

1. Chairman, Vice Chairman, Honorary Secretary, Honorary Treasurer, Four Committee Members and an Ex-Officio Member. One Member of the Committee shall be nominated to represent the Branch in the SLDA Council.
2. Ex-Officio Member – if one or more Members of the Council of the SLDA reside in the said geographical area, one of them shall be elected as a Members of the Committee of the Branch Association in any capacity under section (H) 1

I. ELECTION OF OFFICERS

All the Officers of the Branch Association shall be elected at the Annual General Meeting of the Branch Association and shall hold office till the conclusion of the next annual General Meeting.

J. DUTIES OF OFFICERS

1. The Chairman shall chair all Meetings and be responsible for implementing Branch decisions. He shall be an ex-officio Member of all Committees. He shall maintain constant contact with the President/General Secretary of the SLDA regarding activities of the Branch. In his absence, the Vice Chairman will act in his stead.

2. Honorary Treasurer – shall receive subscriptions and other monies payable to the Branch and shall discharge all accounts which have been ordered by the Committee to be paid. He shall prepare an Annual Statement of accounts and Balance Sheets for presentation at the Annual General Meeting of the Branch Association, and to the Council of the SLDA each year, prior to the Annual General Meeting of the SLDA.
3. Honorary Secretary - The duties of the, Honorary Secretary shall include summoning of all meetings of the Committee and Branch Association, attendance at the Meetings of the Branch and of the Committee, recording the respective minutes, conducting all correspondence and acting generally under the direction of the Committee. He shall also act as the Liaison Officer between the Branch and the SLDA. He shall prepare an Annual Report of the Branch for presentation at the Annual General Meeting of the Branch and to the Council of the SLDA each year, prior to the Annual General Meeting of the SLDA.
4. The Committee - The Committee shall conduct the general affairs and business of the Branch. The-Committee shall meet not less than five times each year and meetings shall be held at such time and place as the Committee decides and four Members shall form a quorum.
5. Sub Committee - The Committee may from time to time appoint Sub Committees as may be deemed necessary.

K. VACANCIES

In the case of death, resignation or incapacity of any Officer of the Branch Association, the Committee may appoint a successor who shall hold office until the next annual General Meeting.

L. ALTERATION OF RULES

No rule shall be altered or repealed nor shall any new rules be adopted except with the prior approval of the SLDA. All such changes shall be adopted at the Annual General Meeting or Special General Meeting of the branch called for that purpose. All such changes shall be transmitted in writing to the President/General Secretary of SLDA within 14 days.

**THE SCHEDULE ABOVE REFERRED TO BY-LAWS OF THE
SRI LANKA DENTAL ASSOCIATION**

(AS ADOPTED BY SPECIAL RESOLUTION PASSED ON THE 12TH DAY OF JANUARY, 1937)

ELECTION OF MEMBERS

1.
 - a. Every candidate for membership of the Association shall apply for election in writing giving the address at which he is practicing, together with the qualifications held by him, and must be recommended in writing by at least two to Members of the Association. The application shall be addressed to the Association and shall contain an undertaking by the applicant that if elected he will abide by the Regulations and the By-Laws for the time being, and from time to time of the Association, and pay his subscription for the current year immediately after his admission.
 - b. Every candidate shall forward his application to the Honorary General Secretary of the Association. Particulars of the application so received giving the names and addresses and registrable professional qualifications of the candidate and of the Members recommending him, shall be presented at the next Council Meeting for approval.

**Apply to
Association**

**Application
through
Secretary**

SUBSCRIPTIONS

2. All subscriptions and other fees shall be paid to the Honorary Treasurer of the association.

**Pay fees to
Treasurer**

COPYRIGHT

3. The copyright of any communication intended to be read at any meeting of the Association or for publication in the Journal shall be deemed to be the absolute property of the Association and such communication shall not be read at any meeting other than a meeting of the Association or be published otherwise than in the journal, without the consent in writing of the Association under the hand of the Honorary General secretary. Provided always that if any communication shall not be published in the Journal within three calendar months after the date on which it has been received by the Honorary General Secretary of the Association at those meetings it is intended to be read or by the Editor of the Journal if intended for publication therein without being read at any meeting then the provision of this By-law shall have no further application to such communication.

**Lectures and
articles for
Journal are
property of
Association**

DELEGATES

4. Whenever it is necessary to appoint a Delegate to represent the Association at any Meeting of any other Association, or at a Congress, or any function whatsoever, such delegate shall be selected according to the following criteria.

CRITERIA FOR SPONSORSHIP OF MEMBERS BY THE SRI LANKA DENTAL ASSOCIATION

A Dental Surgeon seeking accreditation from the SLDA to attend Seminars, Congresses, Sessions, Meetings or any other function of International Dental or any other Association or Society should conform to the following requirements:

- A.
 1. Should have been a Member of the SLDA at least for the preceding six months.
 2. Should submit his application to the SLDA at least three months prior to the intended date of the said function.
- B. If accepted by the Council of the SLDA the General Secretary shall issue a letter nominating the Member addressed to the President / Secretary of the Committee organizing the event.

The Member should be instructed that he should submit a Report of the Proceedings of the function to the General Secretary of the SLDA as well as the Attendance Certificate for perusal by the Council. It must be made clear to the Member concerned that if this condition is not fulfilled, he will be blacklisted for future accreditation.

- C. If sponsorship or a Grant is requested through the SLDA, this fact should be advertised among the Members for applications. If there are more applicants than the available grants/ funds permit, the following criteria should be applied to select the most suitable.
 - a. Member presenting a Paper. (A summary of the Paper and documentary proof of the acceptance of the Paper should be forwarded to the General Secretary of the SLDA)
 - b. The President, President Elect, Vice President, General Secretary or Treasurer of the present Council.
 - c. Members of the present Council of the SLDA
 - d. Past Presidents of the SLDA
 - e. Past Council Members of the SLDA
 - f. Seniority of Membership
- D. A Member who has not received a grant or sponsorship recently should get precedence over a Member who has received the same recently.
- E. The Association shall not seek sponsorship for any particular Member without informing the Membership that such a request is to be made and inviting applications from other interested Members.

OFFICIAL DELEGATIONS

The number of delegates shall be decided by the Council.

1. Sponsorship can be sought without mention of names for an official delegation from the SLDA. Selections should be made in the following order.
 - a. President or President Elect
 - b. Honorary General Secretary
 - c. Members presenting Papers
 - d. Other office bearers of the present Council
 - e. Members of the present council of the SLDA
 - f. Past Presidents of the SLDA
 - g. One delegate from among the Regional Branches. (If there are more than one nomination, selection is to be done by the drawing of lots)
 - h. Past Council Members of the SLDA
 - i. Life Members
 - j. Ordinary Members

If there are more applicants than the number of delegates decided by the Council, selection within each category from c to j will be by drawing of lots.

2. A reserve list should be made in order of precedence.
3. Notwithstanding the above criteria, if a Member is seeking office in an International Association and if the Council decides to recommend the nomination of that Member, that Member should get precedence next to the President and the General Secretary.
4. Selected Members should:
 - i. Confirm their acceptance within a week.
 - ii. Withdraw three weeks prior to departure and only for a valid reason.
 - iii. Submit a Report of the Proceedings for circulation among the members.
5. Any Member who declines too late leaving no time for a Member in the Reserve Pool to take his place shall be debarred from such an opportunity for the next five years.
6. The honorary General Secretary of the Sri Lanka Dental Association shall convey the decision of the Council to all applicants for sponsorship. Any applicant who is not satisfied with the decision of the Council could appeal within two weeks of receiving such intimation from the Honorary General Secretary. In the event of an appeal, the President shall appoint a Panel of Inquiry from Members outside the Council and who have no interest in the Grant in question.

POSTS IN INTERNATIONAL DENTAL ORGANIZATIONS

1. When the election of office bearers of International Dental Organizations is to be held, the Honorary General Secretary of the Association shall inform the Membership giving relevant details.
2. Any person wishing to seek office in any International Dental Association of which the SLDA is a Member shall
 - a. Be a Member in good standing.
 - b. Convey in writing his intention to seek such office giving the name of Association, Post contested and date of election to the Honorary General Secretary of the SLDA at least 3 months prior to the date of elections.
 - c. Have his application approved by the General Membership at an Ordinary/ Extraordinary Meeting of the SLDA. If a quorum is not present at such meeting, the decision shall be made by the Council.
 - d. If more than one Member is seeking the same office in the same Organization, the House shall decide by a show of hands or by secret ballot.
3. When a Member is nominated by the SLDA to contest a post in an International Dental Association, the Secretary shall inform the Membership of –
 - a. Name of the Nominee
 - b. Name of the International Association and the Post
 - c. Outcome of elections
 - d. Source and amount of financial assistance to the Nominees if any.
4. SLDA funds shall not be utilized for any of the above purposes.
5. All successful candidates should attend meetings in connection with his office and inform the SLDA Council of their outcome.
6. Office bearers of International Organizations who have already received financial support from the organizations they serve will not be entitled to receive sponsorship through the SLDA.

STANDING ORDERS OF THE SRI LANKA DENTAL ASSOCIATION

FOR GENERAL MEETING

1. The reports of the council and all questions arising thereon shall be taken into consideration at the commencement of the association's proceedings, and shall have precedence over all the other business.
2. Motions or resolutions of the Council may be considered without notice given.
3. All papers to be read at Meetings of the Association shall be submitted to the Council at such a date prior to the meeting as the Council may decide.
4. The Council shall have power either to accept or decline any paper.
5. The reading of a paper shall not exceed sixty minutes nor of an abstract ten minutes, and speakers in debate and authors in reply shall be limited to ten minutes each, except by the express wish of the meeting.
6. When the number of papers before the Meeting is greater than in the opinion of the Council can be duly considered, the meeting may be resolved for a specified time into two or more sections, before which the business can proceed simultaneously, such sections however, to have no powers or functions not specially delegated to them.
7. All notices of motion shall be signed by the intended mover, and shall be handed to the Honorary General Secretary at least twenty one days previous to that upon which such notices are to be moved and shall be placed upon the agenda paper. A motion may be made by the leave of two thirds of the meeting without notice.
8. A motion not brought forward in its order when called on shall be struck out.
9. The Committee appointed for the purpose shall be empowered into invite offers of demonstrations from Members of the Association.
10. All offers of demonstrations shall be submitted for approval to the Council prior to their acceptance.

RULES OF PROCEDURE OF GENERAL MEETING OF THE SRI LANKA DENTAL ASSOCIATION

1. When the Presiding Officer shall have taken the chair no Member shall continue standing, except when addressing the chair.
2. Ordinarily, the order of business shall be as follows:
 - i. Minutes of the previous Meeting
 - ii. Introduction of new Members
 - iii. Matters arising from the minutes or other adjourned business
 - iv. Questions which shall not occupy more than five minutes
 - v. Ordinary routine business
 - vi. Reports of Committees
 - vii. Resolution of which notice shall have been given
 - viii. Any other relevant business
3. All questions of order shall be decided by the Presiding officer.
4. Strangers shall not be admitted to the body of the meeting unless by leave of the Meeting.
5. Every Member desiring to speak is to rise in his place, and speak there from unless otherwise permitted by the Presiding Office.
6. When two or more Members shall rise simultaneously to address the Chair, the Presiding Officer shall decide which of them shall speak.
7. The Presiding Officer shall confine each speaker to the subject matter of debate, but it shall not be in order for any Member to interrupt the speaker except through the medium of the Presiding Officer.
8. Whenever the Presiding Officer rises during a debate any Member speaking or offering to speak shall sit down so that the Presiding Officer may be heard without interruption.
9. The Presiding Officer shall leave the chair when he desires to take part in a debate leaving the Vice President, President Elect or any other Council Member in the Chair.
10. No Member shall be allowed to speak more than once in the same debate, except in explanation or to order, provided that the mover of any question (not being an amendment) shall be allowed the liberty of reply and that the seconder of a motion or an amendment may reserve his speech to any period of the debate.
11. No motion or amendment shall be taken into consideration unless it be seconded but if seconded, it shall not be withdrawn without the leave of a majority of the Meeting.
12. Whenever an amendment is made upon any motion, no second amendment shall be taken into consideration until the first amendment is disposed of. If the first amendment be carried, the first amendment shall be put as a substantive motion, upon which a further

amendment may be moved. If the first amendment be negative, then a further amendment can be moved to the original question but only one amendment can be submitted for discussion at one time.

13. A question having been proposed may be amended by merely leaving out certain words; by leaving out certain words in order to insert or add other words; or by inserting or adding words. All amendments shall be put according to the priority of the words proposed to be inserted in or omitted from the clause or amendments under consideration.
14. When the proposed amendment is to insert or add certain words, the Presiding Officer shall put a question that such words be inserted or added, which shall be resolved in the affirmative or negative as the case may be.
15. Except by leave of the meeting, no amendment may be proposed in any part of the question after a later part has been amended.
16. When amendments have been carried the main question, as amended shall be put.
17. When amendments have been proposed, but not carried, the question shall be put as originally proposed.
18. When a division is called for the question, it shall be subject to the provisions of Articles **22, g, h, and i** be decided by a show of hands.
19. When a division is called for, it may be taken notwithstanding that the time may have arrived at which the meeting ought to adjourn or proceed to some other business.
20. The meeting may order a complicated question to be divided.
21. When the previous question is moved, it shall be put in the following form: The President, after having read the original motion (or the motion as amended, as the case may be) shall then put the following; That the Association now pass from this question to its next business. If this be negative, the Association shall not be precluded from entertaining further amendments upon the subject in debate.
22. Debate interrupted by adjournment of the meeting shall be "adjourned debates".
23. No discussion shall be permitted on a motion for adjournment; but the question shall be put immediately from the chair and decided by a show of hands on such motion.
24. No adjournment of a debate or of the meeting may be moved if a similar motion of the same subject has been made within half an hour.
25. No speech shall be permitted of more than ten minutes duration unless the subject of the debate shall be of such gravity as to induce the meeting to consider that the restriction shall not apply to it, which question shall be decided without debate.

26. The Presiding Officer shall, subject to the Articles and By-Laws, regulate the proceedings of the Association in all matters not provided for in the foregoing orders, by analogy to the Standing orders and practice of the House or Representatives.
27. Standing Orders or rules of Procedure may be suspended on a motion for the purpose of being proposed and seconded and carried by not less than a two thirds majority of those present.

RULES FOR COMMITTEES

1. Committees may be appointed by the President or, in his absence, the officer acting in his capacity with the approval of the Council or the General Membership.
2. Any Committee to serve on International Dental matters should be appointed by the President or the Membership.
3. All Committees shall be convened within one month after appointment.
4. Unless already appointed by the President or the Membership at the First Meeting of each Committee the order of business shall be as follows:
 1. Election of Chairman
 2. Election of Secretary
 3. Election of Co-opted Members (if any)
 4. Business

The Minutes of each Committee Meeting shall be produced and the resolutions adopted, decisions made or actions taken be read at the succeeding Council Meeting, Ordinary Meeting or Extra-ordinary Meeting of the Association.

5. Each Committee at the time of its appointment shall be given a specified period of time to complete its assignment.
6. The following Standing Committees of the Sri Lanka Dental Association will be appointed by the Council of the Sri Lanka Dental Association. Each Committee will serve a period of three years. All activities of these Sub - Committees should be coordinated by the Vice President or President Elect or Assistant Secretary of the SLDA Council of each year. The Chairpersons of each Committee shall table a progress report on the activities of the Committee regularly to the SLDA Council as decided by the SLDA.
 - a. Sub-Committee on Reaching Out Programme
 - b. Sub-Committee on Publicity and Oral Health Education
 - c. Sub-Committee on Unemployment or newly qualified Dental Surgeons
 - d. Sub-Committee on Oral Health services and Accreditation of Dental Products, Dental Trade items and Materials
 - e. Sub-Committee on Undergraduate and Postgraduate Dental education and Continuing Education
 - f. Sub-Committee on Prevention of Malpractice
 - g. Sub-Committee on Finance
 - h. Sub-Committee on Social Activities

7. In the event of death, resignation or incapacity of any member of a committee, the Council of the SIDA may appoint a successor to act during the period for which the member so vacating would have acted.

ELECTION PROCEDURE

1. NOTICE OF NOMINATIONS

The Honorary General Secretary shall give at least six weeks' notice of the Annual General Meeting and the election of Office bearers to all Members, and shall transmit nomination papers to all Members, together with the said notice.

2. NOMINATION

- a. **Eligibility:** Only Members of the SLDA will be eligible for nomination.
- b. **Procedure for Nomination:** Each candidate shall be nominated by two Members of the SLDA, in writing, who shall be the proposer and seconder respectively. The written consent of the Candidate must be endorsed on each nomination paper as provided for in the nomination paper.
- c. **Reception of Nomination Papers:** Nomination for the election of office bearers will be received by the Honorary General Secretary on or before a specified date and time, intimated by the Honorary General Secretary which date and time shall not exceed two weeks from the date of transmission of the notice of the Annual General Meeting.
- d. **Post and Members for which nominations will be received:**
 - i. President Elect
 - ii. Vice President
 - iii. Honorary General Secretary
 - iv. Assistant Secretary cum Librarian
 - v. Honorary Treasurer
 - vi. Honorary Editor
 - vii. Seven Council Members (of which two members shall be under 35 years of age of under 5 years of service)
- e. **A Member can contest one post of Office:** If two or more nominations are received from one Member the first received will be accepted and the other will be rejected or if multiple nominations are received together, the nomination for the highest post will be accepted and the others will be rejected by the Council unless the Member informs the Honorary General Secretary in writing on or before the date and time nominations closed, that the Member is withdrawing his nomination in respect of a specified post or posts.

3. NOMINATION PAPER

The form of the nomination paper shall be:

- 1. Post contested
- 2. Name of Candidate
- 3. Official address of the Candidate
- 4. Name of proposer
- 5. Official address of the proposer
- 6. Name of seconder
- 7. Official address of the seconder
- 8. Signature of proposer
- 9. Signature of seconder

The following declaration duly filled and signed by the candidate.

I, (initial and surname) Dental surgeon of
 (address) being a Member of the
 SLDA in the event of being elected to the post of
 (post applied for) of the SLDA, do hereby declare that I am prepared to accept the said post
 and discharge all duties with efficiency, according to the Rules and Regulations of the
 Constitution of the SLDA.

Date:
 Signature of candidate

4. ACCEPTANCE OR REJECTION OF NOMINATIONS

- a. The Council and the Chairman of the Election Committee shall duly scrutinize the nomination papers so received on a specified date. Such nominations that conform to the rules and regulations of the Constitution and also other regulations laid out herein shall be accepted and if otherwise rejected.

b. Presence of candidates of the agents on the day of scrutinizing nominations

Candidates or their Nomination Agents may be present on the day of scrutiny of nomination. If the candidate is unable to be present on this date, he may appoint an Agent In writing and such document shall be posted to the Honorary General Secretary so that it shall be received on or before the day of nominations, or be handed over personally to the Honorary General Secretary on the day of scrutiny by the said Nomination Agent.

c. Presence of the Chairman of the election Committee at the Council Meeting on day of scrutiny of nominations

The Chairman of the Election Committee shall be present and called upon by the President of the SIDA to express an opinion if necessary on any controversial issue that may arise but shall not be entitled to vote on such issue at the Meeting.

d. **Publishing List of names of Members whose nominations have been accepted and acknowledgment of nominations**

A complete list of names of Members whose nominations have been accepted shall be published together with the agenda of the Annual General Meeting. All Members who sought nominations will be informed by post by the Honorary General Secretary following the scrutiny of the nominations by the Council whether the nomination was accepted or rejected.

e. **Reason/reasons for rejecting nomination papers**

Reason/reasons for rejection, if any, will be stated very briefly.

5. UNCONTESTED ELECTION

If on the day of scrutiny of nominations in respect of each office no more candidates stand nominated than there are vacancies to be filled, the Chairman of the Election Committee shall forthwith declare the nominated candidate or candidates elected. If less candidates continue to stand nomination than there are vacancies to be filled, the Council and the Chairman of the Election Committee and Returning Officer shall take necessary action deemed necessary in terms of the Constitution to elect candidates in respect of the unfilled posts.

6. CONTESTED ELECTION

If, on the day of nominations in respect of any office, more candidates stand nominated for any office than there are vacancies to be filled, the President with the concurrence of the Council shall direct the Chairman of the Election Committee that poll be held before the proceedings of the Annual General Meeting, the venue (or such poll being decided by the Council).

7. WITHDRAWAL OF CANDIDATURE

A candidate may withdraw his nomination by a letter addressed to the Honorary General Secretary any time before the election. All such withdrawals shall be handed over to the Chairman of the Election Committee for action deemed necessary.

8. COMPOSITION OF ELECTION COMMITTEE

b. The Council shall appoint a Committee of three Members from the SLDA as Election Officers, one of whom shall be the Chairman of the Election Committee for the purpose of election of office bearers. The majority decision of the Committee shall be final. The Honorary General Secretary or, in his absence, the Assistant Secretary shall furnish all necessary information to the Election Committee.

c. **Eligibility for nomination to Election Committee**

All Members of the SLDA except candidates seeking election and Members who have proposed, or seconded a nomination may be nominated to the Election Committee.

d. Nomination of the Chairman of the Election Committee

The President of the SLDA, at the last Council Meeting preceding the Annual General Meeting, shall nominate by name and office a Member with the concurrence of the Council. He shall be nominated before nominations closed and shall be present on the day of scrutiny of nominations.

e. Nominations of the other members of the Election committee

Members shall be nominated by the President of the SLDA in consultation with the Chairman of the Election Committee with the concurrence of the Council.

9. ABSENCE OF ELECTION STAFF

f. Absence of the Chairman of the Election Committee

If the Chairman of the Election Committee is absent on the day of election the President of the SLDA shall appoint a Chairman from the Election Committee to execute all functions of the Chairman.

g. Absence of any other member of the Election Committee

In the absence of a Member of the Election Committee other than the Chairman, the President of the SLDA shall, with the concurrence of the Chairman of Election Committee, appoint any Member of the SLDA to fill the vacancy.

10. REGISTER OF ELECTORS

An adequate number of copies of the Membership Register certified by the Honorary General Secretary shall be provided to the Chairman of the Election Committee to serve as the Register of the Electors.

11. FACILITIES TO BE PROVIDED AT THE POLLING CENTRE

It shall be the duty of the Chairman of the Election Committee to provide reasonable facilities for the electors at the Polling Centre, to enable them to mark their votes screened from observation.

12. POLLING AGENTS

The Chairman of the Election Committee shall allow one polling agent of each candidate, at any time of the election to remain at the Polling Centre, provided that the candidate informs the Chairman of the Election Committee in writing at least on the day of the polls, naming a Polling Agent with the official designation and address. The candidate himself, if he so desires, shall be allowed to remain at the polling centre, in which event the necessity for the polling agent to remain at the polling centre will not arise.

13. POLL BY BALLOT AND BALLOT PAPERS

In the event of any election voting shall be by secret ballot. The ballot of each voter, shall consist of a paper, which shall contain a list of the posts contested and the names of the candidates arranged alphabetically in order of surnames for each post in a suitable form capable of being folded up. The ballot paper shall not have a number printed or otherwise, but shall have a counterfoil and be printed in books. The reverse of each ballot paper must bear the stamp or signature of the Chairman of the Election Committee.

14. BALLOT BOX

The ballot box shall be so constructed that the ballot papers can be introduced therein but cannot be withdrawn there from, unless the box is opened.

15. SEALING OF BALLOT BOX

Immediately before the commencement of the poll, the Chairman of the Election Committee or an Officer acting with his authority, shall show each ballot box to be used to the candidates or their agents so that they may see that it is empty and shall place a seal upon it in such manner as to prevent it being opened without breaking such seal, and shall place it in his view for the receipt of ballot papers and keep sealed.

16. INSPECTION OF BALLOT PAPERS, THE SEAL OF THE CHAIRMAN OF THE ELECTION COMMITTEE AND THE REGISTER OF ELECTORS

Immediately before the commencement of the poll, the Chairman of the Election Committee or an Officer acting under his authority, shall show the ballot papers, the seal of the Chairman of the Election Committee and the Register of Electors to the candidates or their agents if they so desire.

17. VOTING IN PERSON

Voting in person only shall be allowed. Each voter shall be given one ballot paper and shall have one vote for each post.

18. PROCEDURE FOR OBTAINING BALLOT PAPER/S ON POLLING DAY

- a. The Member shall present himself before the Members of the Election Committee who will be in charge of the Register of Electors.
- b. The Member shall state all initials, surname, and official address to the Polling Officer to facilitate the polling officer to scan the name of the Member expeditiously and thereafter the polling officer will strike off the initials and surname with a horizontal line with a pen and the Member shall be given a ballot paper provided there are no objections raised from the Polling Agents or Candidates. If any objections be raised, such Member should be referred to the Chairman of the Election Committee for a ruling.

19. TENDERED VOTE

If a Member representing himself as a particular elector named in the Register of Electors, applies for a ballot paper after another Member, has voted as such elector, the applicant shall, on making a solemn request, be entitled to receive a ballot paper and to vote in the same manner as any other voter, but the ballot paper under this instrument shall be endorsed, signed and dated with the name, by the Chairman of the Election Committee or his representative under his authority, and be called a “**Tendered Ballot Paper**”, and such vote shall be called a “**Tendered Vote**” and be dealt within the manner hereinafter provided.

20. PROCEDURE FOR OBTAINING BALLOT PAPER/S ON POLLING DAY BY MEMBERS OF THE ELECTION COMMITTEE, MARKING OF BALLOT PAPERS AND CASTING OF MARKED BALLOT PAPERS INTO THE BALLOT BOX

As stipulated in instruments (18) and (20), adequate precautions must be taken to see that all like instruments are strictly adhered to and particular care taken by the Chairman of the Election Committee to see that the Members of the Election Committee are delegated with such powers as stated herein, while the Chairman of the Election Committee votes. The said staff shall vote when convenient.

21. MARKING OF BALLOT PAPERS IN SECRECY AND CASTING OF MARKED BALLOT PAPERS INTO THE BALLOT BOX

The voter, on receiving the ballot paper or papers, shall forthwith proceed to such place in the polling station as may be indicated by the Chairman of the Election Committee or the Representative under his authority, and shall there, secretly mark such ballot paper with a Cross thus (X), against candidates of his choice. The voter shall then fold the ballot paper so as to conceal his vote, and shall put such ballot paper, so folded up into the ballot box. A ballot paper taken out of the polling station shall be considered invalid.

22. EXPLANATION REGARDING METHOD OF VOTING

The Chairman of the Election Committee or any person authorized by him, may if he thinks fit, on the application of any voter, explain to the voter, the method of voting, in accordance, with the preceding instructions but in doing so, shall carefully abstain from any action which might be construed by the voter as advice or direction to vote for any particular candidate.

23. FUNCTIONS OF THE ELECTION COMMITTEE

They shall be in charge of the counting of votes, rejection of the votes as spoilt, returning of office bearers as duly elected, sealing up all vital documents in an empty ballot box following the polls and all like other duties inter connected with the aforesaid duties and they shall see that all instruments under the election procedures are efficaciously carried out by those concerned for speedy success of a poll.

24. TIME OF OPENING AND CLOSING OF POLL

The notice carrying the agenda of the Annual General Meeting shall contain the time of opening and closing of the poll which shall be decided by the Chairman of the Election Committee. Closing of the poll shall be prior to the commencement of the Annual General Meeting. No ballot paper shall be delivered to a voter after the time fixed for closing of the poll. But, if at the aforesaid hour, there is any voter in the polling station, to whom a ballot paper has been delivered, such voter shall be allowed to record his vote.

25. PROCEDURE ON CLOSING POLL

The Chairman of Election Committee at the close of the poll, shall in the presence of the candidates or their polling agents, if present, make up into a packet with his own seal, and those of the candidates or their agents if they so desire to affix their seals, the following documents.

- a. The unused and mutilated ballot papers
- b. The marked copies of the register of electors
- c. The counter foils of the ballot papers

26. COUNTING AGENT

Each candidate may appoint a Member of the SLDA as Counting Agent by name and official address and hand over such written document signed by the candidate to the Chairman of the Election Committee on the day of poll, to watch the said candidate's interest at the counting of votes, or the candidate himself may be present at the counting of votes.

27. OFFICIALS AND OTHERS PERMITTED TO BE PRESENT AT THE COUNTING OF VOTES

The Chairman of the Election Committee, other members of the election committee, the candidates or their counting agents and no other person except with the explicit sanction of the Chairman of the Election Committee may be present at the place set apart for counting.

28. COUNTING VOTES

Before the Chairman of the Election Committee or a person under his authority proceeds to count the votes, he shall in the presence of the candidates, or counting agents, open each of the ballot boxes and having taken out the ballot papers therein, count and record the number of such papers in respect of each candidate.

29. CONTINUOUS COUNTING

The Chairman of the Election Committee shall as far as practicable, proceed continuously with the counting of votes, and shall endorse 'spoilt on any ballot paper which he may reject as invalid.

30. TENDERED BALLOT PAPERS

The Chairman of the Election Committee shall not count the tendered ballot papers but shall place them in a separate packet, or packets, according to the candidate whom they support, and shall mark each packet, with the name of such candidate, and shall seal the packet, with his seal and retain it for a period of six weeks from the date of the poll and destroy the same.

31. DECLARING OF CANDIDATES ELECTED

When the counting of votes has been completed, the Chairman of the Election Committee shall declare the candidate who received the highest number of votes as elected, provided however that before the Chairman of the Election Committee makes the declaration, he sees that such number of recounts are made as deems necessary and the recounts being made upon the application of a candidate or his counting agent, and under no circumstances shall they exceed two.

32. EQUALITY OF VOTES BETWEEN TWO OR MORE CANDIDATES

When an equality of votes is found to exist between two or more candidates, and the addition of a vote would entitle one or more of the candidates to be declared elected, the determination of the candidate to whom such additional vote shall be deemed to have been given shall be made by lot in the presence of the Chairman of the Election Committee, in such manner as the Chairman of the Election Committee shall determine.

33. VOTES DEEMED TO BE SPOILT

The Chairman of the Election Committee shall reject as spoilt the following ballot papers only, viz:

1. A ballot paper not having the date of the poll and seal or the initials of the Chairman of the Election Committee
2. A ballot paper which does not indicate clearly the choice of the voter
3. A ballot paper on which votes are given for more than the specified numbers of posts
4. A ballot paper on which anything is written or marked by which the voter can be identified
5. A ballot paper which is unmarked

34. CONCLUSIVE DECISION OF THE CHAIRMAN OF THE ELECTION COMMITTEE REGARDING SPOILT VOTES

The decision of the Chairman of the Election Committee whether or not any ballot paper shall be rejected shall be final and conclusive.

35. FUNCTIONS TO BE EXECUTED BY THE OTHER MEMBERS OF THE ELECTION COMMITTEE UNDER THE AUTHORITY OF THE CHAIRMAN OF THE ELECTION COMMITTEE

Any power, duty or function of the Chairman of the Election Committee may be exercised, performed or discharged for and on his behalf by the other Members of the Election Committee acting under the supervision and direction of such Officer.

36. ANY FUNCTION OR ACT WHICH HAS TO BE PERFORMED IN THE PRESENCE OF THE CANDIDATE OR THEIR AGENTS SHALL NOT INVALIDATE ANY FUNCTION OR ACT BY THE NON ATTENDANCE OF THE SAID CANDIDATE OR THEIR AGENTS

In the aforesaid instrument, where any act or function is required or authorized to be done in the presence of the candidates or their agents, the non attendance of any candidate or agents at the time and place appointed for the purpose, shall not if that function or act is duly done, invalidate any function or act.

37. RESULTS OF THE ELECTION

The results of the Election shall be announced by the Chairman of the Election Committee, whose decision is final.

38. DECISION OF THE CHAIRMAN OF THE ELECTION COMMITTEE FINAL AND CONCLUSIVE

Where in the exercise, discharge or performance of any power, function, act or duty conferred or imposed on the Chairman of the Election Committee, any doubt or question arises, such doubt or question shall be determined by the Chairman of the Election Committee in his absolute discretion. Such determination shall be final and conclusive.

39. SEALING OF BALLOT PAPERS, TENDERED BALLOT PAPERS, MUTILATED BALLOT PAPERS, UNUSED BALLOT PAPERS, REGISTER OF ELECTORS AND OTHER IMPORTANT DOCUMENTS BY THE CHAIRMAN OF THE ELECTION COMMITTEE

Upon the completion of the counting and after the results have been declared by the Chairman of the Election Committee, he shall seal up the ballot papers and all other documents relating to the election and retain same for a period of six weeks and shall thereafter cause them to be destroyed unless otherwise directed by the President and the Honorary General Secretary.

40. RECORD OF BALLOT PAPERS

The Chairman of the Election Committee shall submit an account of ballot papers and votes recorded to the Honorary General secretary under the following headings:

- a. Number of ballot papers issued
- b. Number of spoilt votes recorded
- c. Number of mutilated ballot papers
- d. Number of votes recorded
- e. Number of unused ballot papers

41. PRESENCE OF CANDIDATES OR THEIR ELECTION AGENTS AT THE TIME OF COMMENCEMENT OF ELECTIONS

Candidates or their election agents should be present in person at the time of commencement of election, if otherwise the Chairman of the Election Committee shall withdraw their nomination. Notwithstanding the aforesaid, the Chairman of the Election Committee may allow the candidate to contest the election in absentee, if the Chairman of the Election Committee receives in writing a letter or such document from the candidate or election agent stating the grounds on which the candidate or the election agent is not able to be present at the time of election. The ruling of the Chairman of the Election Committee on the aforesaid matter will be final and conclusive.

AMENDMENTS TO THE CONSTITUTION

CLAUSE 20 (A) –

There shall be a Council which shall consist of the President, Vice President, President Elect, Immediate Past President, Honorary General Secretary, Assistant Secretary cum Librarian, Honorary Treasurer, Editor and Seven Council Members of which two members shall be under 35 years of age or under 5 years of service. A nominee from each Branch Association and Office Bearers of International Dental Organizations, who are nominated by the SLDA, shall be co-opted members of the Council.

AMENDMENT

Amendment for increasing the number of Council Members was to allow younger members to serve in the Council. It was proposed to ass the section that of the seven Council Members, two should be below 35 years or under 5 years of service.

President: Dr. S.F. Jayasinghe

Secretary: Dr. Kumar Warnakula

Passed at the AGM held on 5th may, 1995

RULES OF PROCEDURES OF GENERAL MEETINGS

PAGE 30: NO. 6

The following standing Committees of the Sri Lanka Dental Association will be appointed by the Council of SLDA. Each Committee will serve a period of three years. All activities of these Sub-Committees should be coordinated by the Vice President or the President Elect or the Assistant Secretary of the SLDA Council of each year. The chairperson of each Committee shall table a progress report on the activities of the Committee regularly to the SLDA Council as decided by the SLDA.

AMENDMENT

The sub committees of the SLDA should be made Standing Committees as it was difficult for the Council to carry out all the activities and there is a need for the existence of standing Committees.

President: Dr. S.F. Jayasinghe

Secretary: Dr. Kumar Warnakula

Passed at the AGM held on 25th June, 1995

PARAGRAPH 18 (H) (I)

A candidate for the post of President Elect should have served as a Member of the Council of the Association or/and as an office bearer (President, Secretary, Treasurer) of a Branch Association for a total minimum period of three years which at least one year in the Council of the SLDA.

AMENDMENT

A Candidate for the post of President Elect have served as a member of the Council of the Association for a minimum period of three years should be amended as, A candidate for the post of President Elect should have served as a member of the Council of the Association or/and as an Office Bearer of a Branch Association for a total minimum period of three years with at least one year in the Council of the SLDA Mother Organization.

President: Dr. Ranjith Weerasinghe

Secretary: Dr. Kumar Warnakula

Passed at the AGM held on 23rd June, 1996

CLAUSE 21 – B AND F (PAGE 12)

- a. Meetings will be convened upon the request of the President or any four Members of the Council.
- b. Any Member of the Council who is absent himself from three consecutive meetings of the council without notifying the Honorary General Secretary of the cause of absent shall be deemed to have vacated his office.

AMENDMENT

- a. *The Council shall meet once a month, but in exceptional circumstances, at least once in two months. In addition, a meeting may be convened upon the request of the President or any four members of the Council.*
- b. *Any member of the Council who absent himself from three consecutive Meetings excluding emergency Council Meetings of the Council shall be deemed to have vacated his post.*

President: Dr. K. Krishnarasa

Secretary: Dr. Sarath Senaratne

Passed at the AGM held in 23rd June, 2002

AMENDMENTS PROPOSED BY THE SLDA COUNCIL

CLAUSE 10 (PAGE 9)

Save as hereinafter provided the subscription of a Member to the Association shall be the sum of Two Hundred Rupees (Rs. 200) or such other sum as may from time to time be determined by a General Meeting of the Association on the recommendation of the Council. Such subscription shall confer all the privileges of Membership of the Association. The first year's subscription of the Member shall be paid immediately after his election. The subscription for each subsequent year shall be paid in advance on the first day of July each year.

AMENDMENT

*Save as hereinafter provided the subscription of a Member to the Association shall be the sum of **Three Hundred Rupees (Rs. 300/-)** or such other sum as may from time to time be determined by a General Meeting of the Association on the recommendation of the Council. Such subscription shall confer all the privileges of Membership of the Association. The first years' subscription of the Member shall be paid immediately after his election. The subscription for each subsequent year shall be paid in advance on the **first day of January** each year.*

CLAUSE 4 (D) (PAGE 8)

Any member who pays a sum of Rs. 1,500/- or such other sum as may from time to time be determined by a General Meeting of the Association on the recommendation of the Council shall be elected as Life Member of the Association. This money shall be placed in a fixed deposit in the Bank in the Name of the Association and the accruing interest to be used for current expenditure. The capital can be used for any investment provided prior sanction & the house is obtained.

AMENDMENT

*Any Member who pays a sum of **Two thousand Five Hundred (Rs. 2500/-)** or such sum as may from time to time be determined by a General Meeting of the Association on the recommendation of the Council shall be elected as Life Member of the Association. This shall be placed in a fixed deposit in the Bank in the name of the Association and accruing interest to be used for current expenditure. The capital can be used for any investment provided prior sanction of the house is obtained*

President: Dr. K. Krishnarasa

Secretary: Dr. Kumar Warnakula

Passed at the AGM held on 23rd June, 2002

PRIVATE RESOLUTION NO. 01

ELECTION PROCEDURE

1. **Notice of Nomination**

The Honorary General secretary shall give at least six weeks' notice of the Annual General Meeting, and the election of office bearers to all Members, and shall transmit nomination papers to all members, together with the said notice.

2. **Nomination**

- a. **Eligibility:** Only Members of the SLDA will be eligible for nomination.
- b. A Candidate for the post of President Elect should have served as a Member of the Council of the Association and/or as an office bearer (President, Secretary, Treasurer) of a Branch Association for a minimum of three years with at least one year in the Council of the SLDA.

(The above Clause is present on page 11 of the Constitution. We propose that this be deleted from page 11 and be included on page 32 under Election procedure)

- c. A candidate for any other office (Vice President, Secretary, Treasurer, Assistant Secretary cum Librarian, Editor) should not have held the same post continuously in the last three years. However he may contest for same post if his nomination is proposed by the President Elect (incoming President)

AMENDMENT

- c. A candidate for any other office (Vice President, Secretary, Treasurer, Assistant Secretary cum Librarian, Editor) should not have held the same post continuously in the last three years.

President: Dr. K. Krishnarasa

Secretary: Dr. Kumar Warnakula

Passed at the AGM held on 23rd June, 2002

AMENDMENTS PROPOSED BY SLDA COUNCIL

CLAUSE (PAGE 44) ELECTION PROCEDURE 2-C

A candidate for any other office (Vice President, Secretary, Treasurer, Assistant Secretary cum Librarian, Editor) should not have held the same post continuously in the last three years. However he may contest for same post if his nomination is proposed by the President Elect (incoming President)

AMENDMENT

*A candidate for any other office (Vice President, Secretary, Treasurer, Assistant Secretary cum Librarian, Editor) should not have held the same post continuously in the **last three years***

President: Dr J M W Jayasundara Bandara

Secretary: Dr Vipula Wickramasinghe

Passed at the AGM held on 19th June 2011